

The Mortimer Federation of St. John's and St. Mary's

Terms of Reference Curriculum and Standards Committee			
Policy Number		Date of Issue	September 2025
Status		Review Date	September 2026
		Issue Number	7

THE MORTIMER FEDERATION OF ST. JOHN'S AND ST. MARY'S **TERMS OF REFERENCE – CURRICULUM AND STANDARDS COMMITTEE**

Membership

The committee will be elected annually.

The committee will consist of at least three Governors in addition to the Executive Headteacher (or their representative). The chairman of the committee and the clerk will be elected annually at the first committee meeting of the year.

Members for 2025-2026 are: Mrs Charlotte Baggley, Mr Geoff Batchelar, Mrs Clare Beswick, Dr Janet Holder, Ms Jeni Pearson, Mrs Gemma Rook and Mrs Mel Strang.

Meetings

The committee will meet at least five times a year. A quorum is at least two governors and the Executive Headteacher (or representative) or Chair of Governors. The meetings will alternate between the two sites.

At least one week's notice will be given to members, by the circulation of an agenda and related papers.

Powers

The committee will consider issues relevant to its stated objectives and make recommendations to the full Governing Board. The committee has the power to review and approve the policy documents stated in the objectives. The committee chair will sign approved policies.

AIMS

To ensure that the appropriate Curriculum policies are in place and to communicate changes and progress to all interested parties. The policies (standard to both schools where possible) to be reviewed are listed below:-

Policy	Review Date	Statutory (Y)?	FGB Approval (Y)?
Acceptable Use Policies: Parents/Carers, Foundation and KS1, KS2, Staff, Governors and Volunteers, Visitors and Contractors	September 2026		
Anti-Bullying	June 2026		
Art & Design	March 2026		
Assessment Recording & Reporting	June 2026		
Attendance	March 2026		Yes
Behaviour and Mental Health	November 2025	Yes	
Calculation	November 2025		
Collective Worship and Space Makers	July 2026		
Computing	September 2026		
Design Technology	March 2026		
Drugs Education and Management	June 2026		
Education of Children in Care	June 2027		
English	March 2026		
Equality Information and Objectives	January 2026	Yes	
Foundation Stage	June 2026	Yes	
Geography	March 2026		

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Governors Visiting School	June 2027		
History	March 2026		
Home School Agreement	September 2026	Yes	
Homework and Home Learning	September 2025		
Internet Access and E-Safety	June 2026		
Marking & Feedback	February 2027		
Mathematics	March 2026		
Modern Foreign Languages	March 2026		
Music	March 2026		
Physical Education	March 2026		
Relationship and Sex Education	September 2026	Yes	
Relationship Education and Health Education	September 2026		
Religion and World Views	June 2026		
Science	March 2026		
Special Educational Needs and Disability	June 2026	Yes	Yes
Teaching & Learning	February 2027		
Terms of Reference	September 2025	Yes	

OBJECTIVES

To ensure that the curriculum complies with the National Legislation and is planned effectively and enriched by extra curriculum provision.

To ensure that The Mortimer Federation of St John's and St Mary's complies with the National Curriculum, Foundation Stage and the Local Authority Curriculum Policy and that Parents and Governors are given sufficient information on this policy.

This is to be achieved by:-

1. A report to the Governing Board on the content of the Curriculum subjects to be made when necessary.
2. Explanation to the parents of the Curriculum and record-keeping process, e.g. at Parent's Evenings, in the child's annual report and on request from the teaching staff or Governing Board.
3. Active gathering of agenda items for discussion and decision by the main Governing Board.
4. Monitoring of specific curriculum area
5. Review school's strengths; areas of development and way forward.

A governor or a member of staff who is not a member of a committee can attend a committee meeting by prior arrangement with the chair of that committee on matters of mutual interest. This must be agreed in advance and be planned for on the Agenda. The governor will have no voting rights.

14 October 2025

Chair of Curriculum and Standards Committee

Date

Approved by the Full Governing Board 14th October 2025

Chair of Governors

Share Your Light

John 10:10 "Life in all its fullness"